

OFFICE OF THE ATTORNEY GENERAL
Procurement Policy Compliance and Monitoring Board
MEETING MINUTES
September 18, 2013

The Procurement Policy and Compliance Monitoring Board met in public session on **Wednesday, September 18, 2013** in the James R. Thompson Center, 100 West Randolph Street, 11-722A and in the Illinois Attorney General's main office, 500 South Second Street, Room 214, pursuant to notice.

Karla Schreiber, Chairperson, called the meeting to order at 2:01 p.m.

ROLL CALL

Board members present (4):

Springfield: Dave Boots, present
 Joe Small, present
 Pam Blackorby, present

Chicago: Karla Schreiber, present
 Sam Dorger, absent

Other staff: Rocco LaSalvia, Acting State Purchasing Officer
 Eileen Baumstark-Pratt, Board Secretary
 Iris Delgado, Purchasing Supervisor
 Emily Vivian, Land Acquisition

Approval of minutes from the meeting held on August 28, 2013

The Chair asked the Board to review and approve minutes from the August 28, 2013 Procurement Policy Compliance and Monitoring Board (PPCMB) meeting. Dave Boots moved, Karla Schreiber, seconded the motion and by unanimous vote, the minutes from the meeting held on August 28, 2013 were approved.

The motion carried on the following voice vote:

Yeas: Dave Boots, Joe Small, Pam Blackorby and Karla Schreiber

New Business:

Ballistic Vest Purchase

The Division of Investigations requested to purchase eighteen (18) ballistic vests with carriers.

Office Services worked with Chief O'Connell and Deputy Chief Sullivan to develop the specification and solicited vendors for cost information. Three (3) quotes were secured from Police One Equipment, Inc., KDH Defense Systems and Uniform Den East.

Police One Equipment Inc. submitted the lowest price quotation for the purchase of model MD-101-11 vests with KDH 6x8 Polyethylene Plates.

Office Services will secure a contract with Police One Equipment, Inc. in the amount of \$10,260.00.

The Chairperson asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

Western Illinois University – Hosting Services for SANE On-Line Learning Network

Kim Pulliam, Grant Manager, requested that we secure an Intergovernmental Agreement with Western Illinois University (WIU) to continue to host and provide support for the Sexual Assault Nurse Examiner (SANE) on-line learning network. This on-line learning network was implemented to provide a myriad of training opportunities for students, allowing them to complete the required sixteen (16) hours of training prior to attending the SANE certified training our office offers.

Western Illinois University has hosted the on-line learning network for the last several years and has been paid with grant funds our office receives from the Illinois Criminal Information Authority. The cost to host and support the online learning network is \$1,500 each month or \$18,000 per year.

Office Services will secure an intergovernmental agreement with WIU in the amount of \$18,000.00.

The Chairperson asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

Public Comment:

No public comment

Adjournment:

There being no further business to come before the PPCMB Board, Joe Small moved, and Dave Boots seconded that the meeting adjourn.

The motion carried by the following voice vote.

Yeas: Dave Boots, Joe Small, Pam Blackorby and Karla Schreiber

The meeting adjourned at 2:04 p.m.